

VILLAGE OF MACKINAW

PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING MINUTES

January 9, 2012

Village President Craig Friend called the meeting to order at 7:00 P.M.
This was a regularly scheduled meeting of the Village of Mackinaw.

I. ROLL CALL

Present: Village President Craig Friend and Trustees Kelly Capps, Mike DeChaney, Carolyn Elmore, Jerry Peterson, Lynn Rudin, and Jesse Watkins

Absent: None

Also Present: Police Chief Gary Hartzell, Deputy Police Chief Bob Davies, Village Clerk/Collector Lisa Spencer, Attorney Mark McGrath, Public Works Manager Mike Schopp and Village Treasurer Scott Eidenmiller

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA: The consent agenda consists of approving the December 12, 2011 regular meeting minutes, December 15, 2011 special meeting minutes, Public Works Manager's reports, Police Department Reports, E.S.D.A. Report, Utility Billing report, Treasurer's financial reports and recurring disbursements.

Trustee Elmore moved, seconded by Trustee Watkins to approve all consent agenda items as submitted. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. DEPARTMENT REPORTS:

A. POLICE REPORT: Police Chief Hartzell and Deputy Chief Davies reported on the activities of the police department.

No Parking of Tiffany Court – Chief Hartzell expressed his concern regarding parking on Tiffany Court. Currently with parking available on both sides of the street it could be extremely difficult for emergency vehicles to have access. Hartzell suggested that the Board consider making the east side of the street no parking to ensure emergency vehicles access.

Trustee Watkins moved, seconded by Trustee Peterson to have Attorney Mark McGrath prepare an ordinance making the east side of Tiffany Court no parking. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

B. E.S.D.A. COORDINATOR'S REPORT: E.S.D.A. Coordinator Bob Davies reported on the activities of the department.

C. PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the activities of the public works department.

Extending W First St. from east of Hicks Gas building to Rt. 9 – Public Works

Manager Schopp explained to the Board that it would be a benefit to the First St Industrial district to extend W First St from east of Hicks Gas building to Rt. 9. This project could be funded with business district tax money collected from that district. It was stated before proceeding with this project the Village would have to have the area surveyed and land to dedicated the Village.

Trustee Peterson moved, seconded by Trustee Watkins to authorize Public Works Manager Mike Schopp to have the area surveyed and to have Attorney Mark McGrath prepare the legal documents to dedicate the land to the Village. Costs associated with this project are to be funded by First St Business District Tax revenue. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

D. TREASURER'S REPORT:

Non-Recurring Disbursements- Trustee Watkins moved, seconded by Trustee Rudin to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

2012 Audit Contract – Trustee Elmore moved, seconded by Trustee Watkins to authorize President Friend to sign on behalf of the Village the 2012 Audit Contract with John P Grimes, CPA at a fee not to exceed \$4,175.00. On roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**

Renewal of certificates of deposit through CDARS – Treasurer Eidenmiller informed the Board that on January 5, 2012 the Village's current certificates of deposit through CDARS and First Security Bank were renewed for an additional 6 months.

Insurance update – Treasurer Eidenmiller updated the Board that Selective Risk Management Insurance requires the Village of have an employee handbook with policies and procedures listed. Eidenmiller informed the Board that he is currently working with the office on this project and will submit it for Board approval once completed.

V. PRESIDENT'S REPORT:

Lois Severns Day Proclamation – President Friend informed the Board that he attended Lois Severns birthday celebration and presented her with a Presidential Proclamation hereby stating that January 4, 2012 be proclaimed as "Lois Severns Day" in the Village of Mackinaw in honor of her 100th birthday and her many accomplishments.

2012 Intergovernmental Agreement for Animal & Rabies Control Services – Trustee Elmore moved, seconded by Trustee Rudin to authorize President Friend to sign on behalf of the Village a contract with Tazewell County to provide animal and rabies control services for the Village at a sum of \$1,674.00. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

High School Committee - President Friend informed the Board that he along with Treasurer Eidenmiller and Trustee Peterson attended a meeting regarding beginning stages of planning for construction of a sports complex for the high school. Friend would like to encourage the Village to assist where possible with this project as it would a benefit to the community.

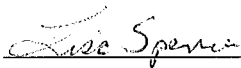
VI. NEW BUSINESS:

Sidewalk on Orchard Street update - Trustee Watkins asked for an update on when the Village will proceed with the construction of a new sidewalk along the west side of Orchard St from Fast Ave to J & J's Drive Inn. Public Works Manager Schopp informed him that the project is scheduled to begin in the spring.

Peddler's Licenses - Deputy Police Chief Davies asked to the Board to reconsider updating peddler's licenses for the Village. This item will be placed on the agenda for the next regularly scheduled meeting.

VIII. ADJOURNMENT @ 7:42 P.M.: There being no further business to come before the Board, Trustee Elmore moved, seconded by Trustee Watkins to adjourn, **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.



Lisa Spencer, Village Clerk/Collector Posted: 1/27/12