

VILLAGE OF MACKINAW

PRESIDENT AND BOARD OF TRUSTEES REGULAR MEETING MINUTES

October 24, 2011

Village President Craig Friend called the meeting to order at 7:00 P.M.
This was a regularly scheduled meeting of the Village of Mackinaw.

I. ROLL CALL

Present: Village President Craig Friend and Trustees Kelly Capps, Mike DeChaney, Carolyn Elmore, Jerry Peterson, Lynn Rudin, and Jesse Watkins (arrived at 7:03 pm)

Absent:

Also Present: Police Chief Gary Hartzell, Deputy Police Chief Bob Davies, Village Clerk/Collector Lisa Spencer, Attorney Mark McGrath, Public Works Manager Mike Schopp, Brian Geiger and Chuck Lowery

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA: The consent agenda consists of approving regular meeting minutes of October 10, 2011, Public Works Manager's reports, Police Department Report, E.S.D.A. Report, Treasurer's financial reports and recurring disbursements.

Trustee Elmore moved, seconded by Trustee DeChaney to approve all consent agenda items as submitted. On a roll call, the vote was:

AYES: 6 – President Friend and Trustees Capps, DeChaney, Elmore, Peterson and Rudin

NAYS: 0

ABSENT: 1 – Trustees Watkins

There being six affirmative votes, the motion carried.

IV. PUBLIC HEARING

Public Hearing for Alley Vacation for Christian Church at 201 S. Orchard St – Brian Geiger from the Christian Church attended the meeting. Trustee Capps asked about a light pole that the Village currently supplies power for and would we continue to supply power to it. Attorney McGrath stated that we could not supply power to this pole since it would be on private property once the alley was vacated and Brian Geiger said he understood. President Friend asked that Public Works Manager Mike Schopp contact Ameren and have them remove this pole from our billing and service.

The only citizen present for the alley vacation was Brian Geiger. No objections were made to the alley vacation at 201 S Orchard St.

Public Hearing for Alley Vacation for Bill and Diana Embry at 206 E. Fifth St. – No citizens present regarding this vacation. No objections were made to the alley vacation at 206 E Fifth St.

V. PUBLIC COMMENT:

Trustee Watkins arrived at 7:03 p.m.

Zombie Crawl – Mr. McGowan was not present, President Friend informed the board that he was going to set the time for the Zombie Crawl to be on October 30, 2011 from 5:00 pm to 5:30 pm, President Friend asked for the police department to block off Main St from First Security Bank to Heartland Bank.

Charles Lowery (400 S Main St) – Mr. Lowery came before the board to inform them of the progress at 400 S Main St. President Friend inquired if Mr. Lowery had written or verbal permission to approach the board on behalf of Gary Lowery on this property. Mr. Lowery said he was given verbal permission. Mr. Lowery stated that he has completed 100% of the exterior of the property and has taken several board members through to see the progress. Mr. Lowery granted permission for Deputy Chief Davies to inspect and take pictures of the interior of the property so that the remaining board members could see the progress. Tabled until next regularly scheduled meeting.

VI. DEPARTMENT REPORTS:

- A. POLICE REPORT:** Police Chief Hartzell and Deputy Chief Davies reported on the activities of the police department.
- B. E.S.D.A. COORDINATOR'S REPORT:** E.S.D.A. Coordinator Bob Davies reported on the activities of the department.

C. TREASURER'S REPORT:

Non-Recurring Disbursements- Trustee Elmore moved, seconded by Trustee Watkins to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

6-Month Salary Review for Tonja Ludwig – Trustee Peterson moved, seconded by Trustee Rudin to approve a fifty cent per hour increase in pay effective on October 31, 2011 taking Ms. Ludwig from \$8.50 per hour to \$9.00 per hour. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Office Software Update – Treasurer Eidenmiller recommended to the board to wait on purchasing new office software until the new fiscal year.

Liability Insurance – Treasurer Eidenmiller explained that the Village was looking into new liability insurance after reviewing an audit of the IMLRMA. The Village will be receiving a quote from Illinois Counties Municipal Risk Trust.

- D. PUBLIC WORKS:** Public Works Manager Mike Schopp reported on the activities of the public works department.

VII. PRESIDENT'S REPORT:

Shut-Off Notice and Service Restoration Policy – President Friend asked the board to review the proposed changes to the Service Restoration Policy. Trustee Elmore moved, seconded by Trustee Peterson to have the office prepare a new ordinance with the changes to be approved at the next regularly scheduled board meeting. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Buyers Guide Voter Registration – President Friend asked the board to review the information he would like to have placed in the Area Buyer's Guide regarding voter registration information. Trustee Rudin asked for changes to be made to the information before it is published. Trustee Elmore moved, seconded by Trustee Capps to have the

information placed in the Area Buyer's Guide now and then again in January. On a roll call, the vote was:

AYES: 6 – Trustees Capps, DeChaney, Elmore, Peterson, Rudin, and Watkins
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

400 S Main St Dangerous and Unsafe Building – President Friend removed this from his reports due to this already being discussed and decided upon.

VIII. ATTORNEY'S REPORT:

Ordinance #835 for Alley Vacation for Christian Church located at 201 S Orchard St. – Trustee Peterson moved, seconded by Trustee Rudin to adopt Ordinance 835, stating “An ordinance of the Village of Mackinaw vacating the north-south alley that is east of the Mackinaw Christian Church and south of the south boundary line of Madison Street.” On a roll call, the vote was:

AYES: 6 - Trustees Capps, DeChaney, Elmore, Peterson, Rudin and Watkins
NAYS: 0
ABSENT: 0

SUPER MAJORITY VOTE: 1 – President Friend.

There being seven affirmative votes, the **motion carried.**

Ordinance #836 for Alley Vacation for Bill & Diana Embry located at 206 E Fifth St. – Trustee Rudin moved, seconded by Trustee Watkins to adopt Ordinance 836, stating “An ordinance vacating the east-west alley that is in Smith’s subdivision for assessment purposes and is north of lots 1, 2, and 3 in Smith’s subdivision for assessment purposes to the Village of Mackinaw as set forth in the plat recorded in plat book E at page 39 in the recorder’s office of Tazewell County, Illinois.” On a roll call, the vote was:

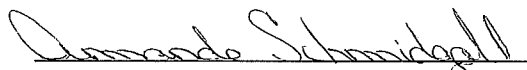
AYES: 6 - Trustees Capps, DeChaney, Elmore, Peterson, Rudin and Watkins
NAYS: 0
ABSENT: 0

SUPER MAJORITY VOTE: 1 – President Friend.

There being seven affirmative votes, the **motion carried.**

VIII. ADJOURNMENT @ 8:10 P.M.: There being no further business to come before the Board, Trustee Elmore moved, seconded by Trustee Watkins to adjourn, **motion carried.**

I, Amanda Schmidgall, Village Deputy Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.



Amanda Schmidgall, Village Deputy Clerk/Collector

Posted: 11.16.11